

**BY ORDER OF THE COMMANDER
56TH FIGHTER WING (AETC)**



AIR FORCE INSTRUCTION 11-401

LUKE AIR FORCE BASE

Supplement

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Flying Operations

AVIATION MANAGEMENT

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This instruction implements Air Force Instruction (AFI) 11-401, *Aviation Management*; Air Education and Training Command (AETC), Supplement 1. This instruction establishes policies and procedures for conducting orientation flights at Luke Air Force Base (AFB). It provides additional clarification on incentive, familiarization, and public affairs (PA)/distinguished visitor (DV) flights. **This publication applies to the U. S. Air Force Reserve units and members attached or assigned to Luke AFB.** Refer recommended changes and questions about this publication to the Office of Primary Responsibility (OPR) using the AF Form 847, *Recommendation for Change of Publication*; route AF Forms 847 from the field through the appropriate functional's chain of command. **Any change to this instruction must be coordinated with 56th Operations SS/OSO.** Ensure that all records created as a result of processes prescribed in this publication are maintained in accordance with AFMAN 33-363, *Management of Records*, and disposed of in accordance with the Air Force Records Information Management System (AFRIMS) Records Disposition Schedule (RDS).

SUMMARY OF CHANGES

This publication has been substantially revised and must be completely reviewed. Luke Form 369 replaces the AETC Form 327. Familiarization flights no longer categorized as restricted or unrestricted flights, requiring all individuals to receive physiological training prior to a flight. Attachment numbering designations updated.

1.9.4.7.1.6.9.1. **(Added)** Incentive flights while deployed will be at the discretion of the deployed commander. These flights will not count towards a squadron's monthly goal unless they are for a group/wing award winner. A list of names with all the required information must be submitted to Current Ops NLT 21 days prior to departing for deployment. All individuals that fly incentive flights at deployed locations must be on an approved **Luke AFB Orientation Flight Request eSSS** (includes Luke Form 369, *AETC Orientation Flight Request*) and have current egress training, flight surgeon medical clearance and physiological training prior to flight. Upon return to Luke AFB, the SARM office of the deployed unit must report all incentive flights accomplished by updating the OSS/OSOS Orientation Log.

1.9.4.7.1.6.9.1.1. **(Added)** Medical clearance must be given by the deployed Flight Surgeon or the Aerospace Medical Clinic at the deployed location if it was not accomplished prior to departure from Luke.

1.9.4.7.1.6.9.1.2. **(Added)** Prior to deployment, the squadron will designate multiple pilots to receive certification training on Egress and Parachute Descent Training (EG/PDT) procedures from a qualified 56 OSS Aircrew Flight Equipment Continuation Training instructor, and document training on a memorandum for record. Deployed incentive flyers will receive training on EG/PDT procedures from a certified pilot within 72 hours of the incentive sortie. If the deployed location does not have F-16 EG/PDT equipment, training can be accomplished using one of the deployed aircraft as a static seat trainer.

1.9.4.7.1.6.9.9.1. **(Added)** In addition to critical phases of flight as listed in AFI 11-401_AETCSUP_1, 56 FW critical phases of flight include close formation, over-the-top aerobatics, instrument approaches, and low level flying below 5,000 feet AGL.

1.9.4.7.4. **(Added) Incentive Flight Procedures:**

1.9.4.7.4.1. **(Added)** Incentive flights reward military personnel assigned to Luke AFB for outstanding service with a back seat ride in an F-16 and motivate others to similar performance levels. Incentive categories include Fighter Wing Annual Award winners, Fighter Wing Quarterly Award winners and Group allocations.

1.9.4.7.4.2. **(Added)** The 56 FW goal is an average of 8 dedicated incentive sorties per month (96 incentive flights annually). Each US fighter squadron in the 56 FW will provide an average of two incentive flights per month. The average of two-sorties-per-squadron-per-month goal reflects incentive flights only (award winners and allocations) and does not include any other category of orientation flights given by a squadron.

1.9.4.7.4.3. **(Added)** The allocation of the 96 incentive rides per year are distributed amongst the 56 FW Staff Agencies, the four groups (OG, MXG, MSG, and MDG) of the 56 FW, and the 944 FW. The number of incentive flights allocated to each unit above is based upon the number of personnel assigned to each unit (refer to Attachment 6, Table A6.1). Each unit commander controls how their incentive flight allocations are distributed amongst the individuals in their unit, and will appoint an orientation flight point of contact (POC) to work directly with 56 OSS/OSOS. Commanders are encouraged to use their flight allocations for their Annual Award winners. When a person receives an incentive flight, that sortie will then be charged against the unit's total allocation. The 944 FW may use a blanket approval for their allocations. The 944 FW POC will submit a Luke Form 369 with individual names to OSS/OSOS. OSS/OSOS will

add that individual's name to the weekly ATO slide for final approval. Unit allocations are maintained and tracked by 56 OSS/OSOS.

1.9.4.7.4.3.1. **(Added)** In each case, requests are subject to mission requirements and sortie availability. Unit orientation flight POCs are required to conduct a quarterly review of their superior performers and award winners to eliminate personnel who have PCSd, retired, or who do not wish to fly. Group Exec's will submit quarterly flight requests to 56 OSS/OSOS NLT Jan, Apr, Jul, and Oct of each year. Out of cycle requests will be considered on a case-by-case basis.

1.9.4.7.4.3.2. **(Added)** Individuals selected for incentive flights will not have any current or pending administrative actions against them. This includes but is not limited to a current passing PT score. NOTE: Gp/CC can waive on a case-by-case basis.

1.9.4.7.4.3.3. **(Added)** IAW AFMOA/SG3P, AFI 11-403, *Aerospace Physiological Training Program*, paragraph 2.1.9. physiological training will be accomplished for incentive flights no earlier than 72 hours prior to flight.

1.9.4.7.4.3.3.1. **(Added)** 56 OSS/OSO will make every effort to schedule physiological training in the following order: 1) Aerospace Physiologist, 2) Flight Doctor, 3) Aircraft Commander.

1.9.4.7.4.4. **(Added)** Upon successful early completion of each group's allocation, additional incentive sorties requested by Gp/CCs will be approved on a case-by-case basis, aircraft availability permitting, by the 56 FW/CC.

1.9.4.7.4.5. **(Added)** Incentive flights may be scheduled as a formation or single-ship. Special care and attention must be taken before the flight to ensure the mission profile is tailored specifically to the interests, needs, and physiological limitations of the recipient. During the flight, the instructor must communicate with the recipient and change the planned profile if necessary.

1.9.4.7.4.6. **(Added)** Pilots will perform aerobatic maneuvers only when requested by the passenger.

1.9.4.7.4.7. **(Added)** External ordnance will be downloaded from the aircraft and all guns will be mechanically safe.

1.9.4.7.5. (Added) Familiarization flight procedures:

1.9.4.7.5.1. **(Added)** Familiarization flights do not normally restrict a mission profile, require at least a secret security clearance, and will be scheduled at the discretion of the flying squadron operations officer. Operations officers will consider the individual's background, expertise, and capability to use the experience in their work to determine the appropriate type of flight.

1.9.4.7.5.1.3. **(Added)** IAW AFMOA/SG3P, AFI 11-403, *Aerospace Physiological Training Program*, paragraph 2.1.9. physiological training will be accomplished for familiarization flights no earlier than 72 hours prior to flight.

1.9.4.7.5.1.3.1. **(Added)** 56 OSS/OSO will make every effort to schedule physiological training in the following order: 1) Aerospace Physiologist, 2) Flight Doctor, 3) Aircraft Commander.

1.9.4.7.5.2. **(Added)** Recommending Commanders will ensure that all personnel submitted for familiarization flights do not have any current or pending administrative actions against them. This includes but is not limited to a current passing PT score. NOTE: Gp/CC can waive on a case-by-case basis.

1.9.4.7.5.3. **(Added)** Recommending Commanders will prioritize their lists, in case 56 OSS/OSOS is unable to schedule all individuals in the time allowed. If no priority is specified, 56 OSS/OSOS will prioritize in the best interest of the program.

1.9.4.7.5.4. **(Added)** The 56 FW/CC has determined that civilian award winners will be flown under familiarization flight guidelines and flown on incentive flight profiles.

1.9.4.7.6. (Added) PA/DV flight procedures:

1.9.4.7.6.1. **(Added)** 56 FW/PA will manage the Luke AFB PA/DV flight program, and will maintain a prioritized 56 FW/CC approved list of all requests.

1.9.4.7.6.2. **(Added)** 56 FW/PA will be authorized two PA/DV flights per month from October through May. NOTE: FW/CC can waive on a case-by-case basis.

1.9.4.7.6.3. **(Added)** As soon as possible before a requested PA/DV flight, provide 56 OSS/OSOS the following information:

1.9.4.7.6.3.1. **(Added)** An email with pertinent background information that states why the individual should receive the flight.

1.9.4.7.6.3.1.1. **(Added)** The following attachments must be included with the email: draft Luke Form 369, DV Flight Worksheet, Flight Health Screening, Personal Physician's Statement, and Hold Harmless Agreement

1.9.4.7.6.4. **(Added)** Upon approval, 56 FW/PA will coordinate all PA/DV paperwork with the hosting US fighter squadron to ensure all documents are in their possession prior to flight.

1.9.4.7.7. (Added) 56 OSS/OSOS (Current Operations) responsibilities:

1.9.4.7.7.1. **(Added)** Determine the level of approval required IAW AFI 11-401 and AFI 11-401_AETCSUP_1.

1.9.4.7.7.2. **(Added)** Prepare and staff a consolidated Luke AFB Orientation Ride eSSS (includes Luke Form 369) as required. By electronically signing the eSSS, those required to coordinate are automatically coordinating on the Luke Form 369. A link to the Luke Form 369 will be provided, allowing those required to coordinate to view additional information. Approved Luke Form 369s are valid for a period of six months from the date the FW/CC signs the eSSS.

1.9.4.7.7.3. **(Added)** Monitor, track, and prioritize incentive flight requests to ensure group quotas are not exceeded (Attachment 6). Advertise the incentive ride master listing statistics at the Thursday ATO and Production Meetings.

1.9.4.7.7.4. **(Added)** Determine incentive flight priorities from the 56 OSS/OSOS master listing for the upcoming week based on availability of back seats allocated from the designated US fighter squadrons. Individuals will be selected in sequential order if possible. Personnel on the wing incentive list that are assigned to a fighter squadron will be given the opportunity to fly with their assigned squadron.

1.9.4.7.7.5. **(Added)** If an individual on the incentive ride master listing declines three opportunities to fly (for any reason), he/she will be removed from the master listing. The 56 OSS/OSO Flight CC may waive this on a case-by-case basis.

1.9.4.7.7.6. **(Added)** Provide the individual receiving an orientation ride the approved eSSS with the Luke Form 369 and notify them of the flight prerequisites.

1.9.4.7.7.7. **(Added)** Schedule appointments for orientation ride personnel to accomplish flight prerequisites (medical clearance, egress training, physiological training).

1.9.4.7.7.8. **(Added)** Ensure orientation flight individuals meet weight requirements IAW AFI 48-123, Volume 3, Flying and Special Operations Duty, subparagraph A5.10.1.3. (amendment). The F-16 has an ejection seat design limit (SDL) of 140-211 lbs. The F-16 weight for flight (WFF) is 103-245 lbs. Persons outside the SDL (weighing less than 140 lbs or more than 211 lbs) must receive a waiver in order to receive an orientation flight. Persons outside the WFF (weighing less than 103 lbs or more than 245 lbs) will not receive orientation flights. Waiver approval authority for military personnel outside the SDL but within the WFF, including USAFA and AFROTC cadets is 56 FW/CC. 56 OSS/OSOS maintains a current blanket waiver from the 56 FW/CC. For civilians that weigh outside the SDL but within the WFF, AETC/A2/3/10 is the approval authority.

1.9.4.7.7.9. **(Added)** Staff a blanket Luke Form 369, via an eSSS, a minimum of semi-annually to the 56 FW/CC requesting that United States Air Force Academy (USAFA) and Air Force Reserve Officer Training Corps (AFROTC) cadets be authorized familiarization sorties. Current Ops will have the authority to add cadet names to the Luke Form 369 upon receipt of the letter from their AOC or commanding officer.

1.9.4.7.7.10. **(Added)** Maintain a master roster of all approved orientation ride personnel. Incentive lines will be filled in the following order: Group Annual/FW Quarterly Award Winners, approved group allocations, PA flights. If the line still cannot be filled, approved FAM riders may fly the Incentive line in the following order: cadets, DCC's, other FAM programs.

1.9.4.7.7.11. **(Added)** Advertise dates and times of upcoming PA/DV flights to US fighter squadrons via the Thursday morning ATO meeting. All other flights will be worked directly between 56 OSS/OSOS and each fighter squadron's scheduling office.

1.9.4.7.8. (Added) US fighter squadron responsibilities:

1.9.4.7.8.1. **(Added)** Provide 56 OSS/OSOS with anticipated available back seats, dedicated to incentive flights, for the following week via email NLT Thursday at 1200L prior to the upcoming scheduling week. (If not accessible via GTIMS)

1.9.4.7.8.2. **(Added)** Contact the individual(s) selected for an orientation flight at least one day prior to the sortie to verify squadron location, brief times, and life support fit times. In addition, it is highly recommended that squadron schedulers give their aircrew flight equipment shops one day advanced notice of the orientation flight equipment fit requirement.

1.9.4.7.8.3. **(Added)** Contact PA at least one day prior to the sortie to verify dates and times of DV/PA flights.

1.9.4.7.8.4. **(Added)** To the extent possible, include the family of the individual receiving a flight in all briefings and flight activities. This includes coordinating for a flight line "photo pass" with the and the Security Forces Squadron.

1.9.4.7.8.5. **(Added)** Prepare a certificate of flight if time permits.

1.9.4.7.8.6. **(Added)** Utilize the DD Form 2131, *Passenger Manifest*, for all orientation flyers and also update the Orientation Flight Log daily with all back seat rides accomplished for the day. The Orientation Flight Log is located at the following address: \\52nuex-fs-002\56og\56OSS\OSO\Common\Orientation\Squadron Orientation Log.

1.9.4.7.9. **(Added) Responsibilities of personnel selected to receive an orientation flight:**

1.9.4.7.9.1. **(Added)** When notified by 56 OSS/OSOS of an upcoming orientation flight, contact Current Operations (building 453) to coordinate required appointments before the orientation flight.

1.9.4.7.9.2. **(Added)** Hand-carry all forms/checklists provided by 56 OSS/OSOS to the Aerospace Medical Clinic (building 810). Upon successful completion of the medical appointment, maintain a copy of the medical clearance (AF Form 1042).

1.9.4.7.9.2.1. **(Added)** Be within the weight limits set forth in AFI 48-123. The minimum weight of persons flying in the F-16 is 140 pounds and the maximum is 211 pounds. For military members (including USAFA and ROTC cadets), the 56 FW/CC issues a blanket approval between 103 and 245 lbs. AETC/A2/3/10 is the approval authority for civilian weight waivers.

1.9.4.7.9.2.2. **(Added)** On the day of flight be within +/- 10lbs of the weight originally submitted to 56 OSS/OSO.

1.9.4.7.9.3. **(Added)** Complete F-16 EG/PDT at 56 OSS/OSL (building 962), and obtain an AF IMT 1522 upon successful completion of the course.

1.9.4.7.9.4. **(Added)** After completing all prerequisites, return to 56 OSS/OSOS to complete a "Go-No Go" review of all paperwork.

1.9.4.7.9.5. **(Added)** Hand-carry all paperwork (Luke Form 369, AF Form 1042, physiological training card or AF IMT 1522 indicating receipt of physiological training, and AF IMT 1522 indicating receipt of egress training) to the US fighter squadron scheduled to perform the flight. Rated individuals currently on flying status in fighter aircraft (T-38, F-16, F-15C, F-15E, F-22, F-35) do not require local flight surgeon clearance, but still require the AF Form 1042. Non-fighter rated aircrew require local flight surgeon clearance.

1.9.4.7.9.6. **(Added)** At least one hour prior to the brief time, visit the Aircrew Flight Equipment section of the respective US fighter squadron to be fit for all required flight equipment needed for the orientation flight.

1.9.4.7.9.7. **(Added)** Rated individuals in Fighter Aircraft (T-38, F-16, F-15C, F-15E, F-22, F-35) currently on flying status do not require local flight surgeon clearance, but must present a copy of their approved Luke Form 369, AF Form 1042, and AF IMT 1522 indicating egress training to the US fighter squadron scheduled to perform the flight. For all other rated aircrew, local flight surgeon clearance is required.

1.9.4.7.9.8. **(Added)** In lieu of a medical record review, civilians will provide the Aerospace Medical Clinic a statement of health from their physician, to include a summary of medical problems and medications. They will then hand-carry Luke Form 369, statement of health, a current physiological training card or AF IMT 1522 indicating receipt of physiological training, and an AF IMT 1522 indicating receipt of egress training) to the US fighter squadron scheduled to perform the flight.

MICHAEL D. ROTHSTEIN
Brigadier General, USAF
Commander

Attachment 1**GLOSSARY OF REFERENCES AND SUPPORTING INFORMATION*****References***

AFI 11-401, *Aviation Management*, 10 Dec 2010
AFI 11-401_AETCSUP1, *Aviation Management*, 12 Jul 2012
AFI 11-403, *Aerospace Physiological Training Program*, 30 Nov 2012
AFMAN 33-363, *Management of Records*, 1 Mar 2008

Adopted Form(s)

AETC Form 12, *Weapons Accountability Checklist*
AETC Aviation Approval/Waiver Request.
AETC Form 35, *Ejection Seat Weight Limit Notification*
Luke Form 369, *56 Fighter Wing Orientation Flight Request*
AF Form 847, *Recommendation for Change of Publication*
AF Form 1042, *Medical Recommendations for Flying or Special Operational Duty*
AF IMT 1522, *ARMS Additional Training Accomplishment Report*
DD2131, *Passenger Manifest*

Abbreviations and Acronyms

AETC—Air Education and Training Command
AFI—Air Force Instruction
AFB—Air Force Base
AFMAN—Air Force Manual
AFPD—Air Force Policy Directive
AFRC—Air Force Reserve Command
AFRIMS—Air Force Records Information Management System
ANG—Air National Guard
OPR—Office of Primary Responsibility

Attachment 5 (Added-Luke AFB)**56 FW ORIENTATION FLIGHT PROGRAM**

A5.1. (Added-Luke AFB) Introduction. Table A5.1. is a quick reference for the flying programs conducted by the 56 FW. This format has been adapted to allow for an easy to use program reference. The table contains a list of the programs, as well as where in the supplement to find information about the specific program, purpose, qualifications, restrictions, and approval authority. The approval authority for all orientation flights is the 56 FW/CC. The only exception is Instructor Enrichment Program flights, which can be approved by the 56 OG/CC via an AETC Form 12, *AETC Aviation Approval/Waiver Request*.

56 FW ORIENTATION FLIGHT PROGRAM.

PROGRAM	PARAGRAPH LOCATION
Dedicated Crew Chief Program (Home Station and Deployed Station)	A5.2.
Operations-Maintenance Group Exchange Program	A5.3
Honorary Squadron Commanders	A5.4.
Visiting rated pilots and WSO	A5.5.
Intel Formal Training Unit Students (IFTU)	A5.6.
Top Knife Syllabus students	A5.7.
Non-56 FW Aerospace Physiologists and Human Performance Training Teams	A5.8.
USAFA and AFROTC Cadets	A5.9.
607 and 107 Air Control Squadrons controllers	A5.10.
Officers awaiting pilot training (assigned and non- assigned to Luke AFB)	A5.11.
Federal Aviation Association personnel	A5.12.
Tactical Air Control Party (TACP) and Joint Terminal Air Controllers (JTAC)	A5.13.
Air Crew Flight Equipment	A5.14.
Weather personnel	A5.15.
Airfield Operations (AOF) Personnel	A5.16.
Intelligence personnel	A5.17.
Aerospace Medicine Personnel	A5.18.
Air Force Research Lab Personnel (DARPA)	A5.19.
Aviation Resource Managers Personnel	A5.20.
Non-flying Group/Squadron CC, DO	A5.21.
Chaplains	A5.22.
Medical Civilians	A5.23.
B-Course Students	A5.24.
Incentive Rides	A5.25.

Table A5.1. 56 FW Orientation Flight Program.**A5.2. (Added-Luke AFB) Dedicated Crew Chief (DCC) Program:**

A5.2.1. **(Added-Luke AFB)** To qualify for the DCC program, the individual must be a DCC.

A5.2.2. **(Added-Luke AFB)** Each AMU's orientation flight POC will be responsible for submitting a prioritized list of dedicated crew chiefs to 56 OSS/OSOS semi-annually.

A5.2.3. **(Added-Luke AFB)** 56 FW DCCs are eligible for incentive or familiarization (non-interference only) flights at Luke AFB or deployment locations. Luke Form 369s must state both familiarization and incentive flights in order to provide maximum flexibility.

A5.2.4. **(Added-Luke AFB)** DCC personnel will be restricted to one sortie while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

A5.3. (Added-Luke AFB) Operations-Maintenance Group Exchange Program:

A5.3.1. **(Added-Luke AFB)** Each AMU's orientation flight POC will be responsible for submitting a prioritized list no more than 10 personnel to 56 OSS/OSOS semi-annually (DCCs may not fly under the OG-MXG Exchange Program).

A5.3.2. Maintenance personnel recommended for familiarization flights must have no active or pending administrative actions against them, have a passing PT Test, and have a specialty that directly impacts flying operations at Luke AFB.

A5.3.3. Maintenance personnel will be restricted to one sortie while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

A5.4. (Added-Luke AFB) Honorary Commanders:

A5.4.1. **(Added-Luke AFB)** Honorary Commanders submitted for an orientation flight will be handled on a case-by-case basis. Squadron's wanting to fly their Honorary Commanders will coordinate through 56 FW/PA. SQ/CC's will be responsible for providing an itinerary and escort official for their Honorary Commander to all required appointments throughout the day of the scheduled flight.

A5.4.2. Being designated as an Honorary Commander does not entitle the member to an orientation flight. Squadrons should provide justification with their requests to show a high level of interest and participation by the Honorary Commander.

A5.4.2.1. **(Added-Luke AFB)** For Honorary Commanders, PA will provide 56 OSS/OSOS a Luke Form 369, DV Flight Worksheet, Flight Health Screening, Personal Physician's Statement, and a Hold Harmless Agreement. 56 OSS/OSOS will then route for 56 FW/CC approval.

A5.5. (Added-Luke AFB) Visiting Rated Pilots and Weapons Systems Officers (WSOs):

A5.5.1. **(Added-Luke AFB)** Includes pilots and WSOs associated with (dissimilar air combat training/non F-16) DACT in support of the F-16 syllabus. If these rated individuals are seeking to log any time on the AFTO Form 781, then refer them to Luke AFB Interfly procedures. Otherwise, they will need a 56 FW/CC approved Familiarization request eSSS with Luke Form 369.

A5.5.2. **(Added-Luke AFB)** Rated F-16 pilots from other MAJCOMs, refer to Luke AFB Interfly procedures.

A5.5.2.1. **(Added-Luke AFB)** Instructor pilots from AETC bases that fall under IEP only need to submit an AETC IMT 12 and a letter from their respective group commander. If a letter is not possible, email approval between the two group commanders is satisfactory. See AFI 11-401_AETCSUP_1, for further information.

A5.5.3. **(Added-Luke AFB)** Visiting rated pilots and WSOs are not limited to sortie types.

A5.5.4. **(Added-Luke AFB)** IEP fliers require a current AF Form 1042, *Medical Recommendations for Flying or Special Operational Duty*; AF IMT 1522, *ARMS Additional Training Accomplishment Report* for EG/PDT (a copy of the Individual Training Summary will suffice if an F-16 pilot); copy of current Aeronautical Orders (a copy of the Individual Data Summary from servicing HARM will suffice); and an approved AETC IMT 12.

A5.6. (Added-Luke AFB) Intel Formal Training Unit (IFTU) Students:

A5.6.1. **(Added-Luke AFB)** IFTU students (B-Course) may fly up to two sorties IAW AETC Syllabus F163ZITOB (one Air-to-Air, one Air-to-Ground). IFTU students (TX-Course) may fly one sortie. Every attempt will be made to schedule IFTU students for at least one sortie. IFTU students require a Luke Form 369.

A5.6.2. **(Added-Luke AFB)** IFTU students will be scheduled in continuation training sorties (4-ship) to the max extent possible.

A5.7. (Added- Luke AFB) Top Knife Syllabus Students:

A5.7.1. **(Added-Luke AFB)** Top Knife students are allowed F-16 familiarization sorties IAW AETC Syllabus F16COFS0FL. Squadrons will make every attempt to fly students on two different sorties. Top Knife students do not require a Luke Form 369. NOTE: IAW AETC Syllabus F16COF0SFL, only one sortie is required for graduation.

A5.8. (Added-Luke AFB) Non-56 FW Aerospace Physiologists and Human Performance Training Teams:

A5.8.1. **(Added-Luke AFB)** Refer to AFI 11-401 and_AETCSUP_1.

A5.8.2. **(Added-Luke AFB)** Individuals can fly unlimited familiarization sorties. Also, individuals will coordinate with 56 OSS/OSOS at least two weeks prior to the requested flight. An approved AETC IMT 12 is required for flight.

A5.9. (Added-Luke AFB) Cadets:

A5.9.1. **(Added-Luke AFB)** USAFA and AFROTC cadets are allowed an unlimited number of familiarization flights on a non-interference basis.

A5.9.2. **(Added-Luke AFB)** Cadets must have a letter from their Air Officer Commanding (AOC) or commanding officer giving them permission for the flights. The letter must include the following information: cadet's name, height, weight, dates of visit, physiological training card status if applicable, security clearance status, and a phone number where the cadet can be contacted once they are in the local area.

A5.9.3. **(Added-Luke AFB)** Cadets must have an official memorandum from their respective AOC or commanding officer stating they are eligible for each repeat visit, to include no UIFs, Article 15s, or pending investigations. If multiple requests are received at the same time, the priority will be: cadets on official orders, USAFA cadets on leave, AFROTC cadets on leave.

Prioritization will be based on the date of request. All cadets require an approved Luke Form 369 or aeronautical orders, a signed letter from their AOC or commanding officer, AF IMT 1522 (EG/PDT), flight surgeon medical clearance and physiological training.

A5.9.4. (Added-Luke AFB) Cadets are not restricted on the type of sortie flown IAW paragraph 1.9.4.7.5.1.

A5.9.5. (Added-Luke AFB) 56 OSS/OSOS will be responsible for submitting a blanket Luke Form 369 to the 56 FW/CC, requesting that cadets be authorized familiarization sorties. 56 OSS/OSOS will have the authority to add cadet names to the Luke Form 369 upon receipt of the letter from their AOC or commanding officer.

A5.10. (Added-Luke AFB) 607th Air Control Squadron (ACS):

A5.10.1. (Added-Luke AFB) 607 ACS controllers are authorized unlimited familiarization sorties on a non-interference basis during their tour of duty at Luke AFB.

A5.10.2. (Added-Luke AFB) The 607 ACS orientation flight POC will be responsible for submitting a prioritized list of personnel to 56 OSS/OSOS semi-annually.

A5.10.3. (Added-Luke AFB) 607 ACS admin personnel may be submitted for a one time incentive flight based on merit at the discretion of their commander. These sorties will be counted against the quotas listed in Attachment 6.

A5.10.4. (Added-Luke AFB) Missions involving the use of ground controlled intercept (GCI) or airborne warning and control system (AWACS) should be emphasized for these individuals. Flying squadron operations officers will make every attempt to schedule ACS controllers for sorties applicable to their mission in support of flying operations.

A5.11. (Added-Luke AFB) Officers Awaiting Pilot Training (APT):

A5.11.1. (Added-Luke AFB) Individuals awaiting undergraduate pilot training (UPT) are authorized multiple familiarization flights on a non-interference basis. An approved Luke Form 369 and AETC Form 35 (if required) are required for flight.

A5.11.2. (Added-Luke AFB) 56 OSS/OSOS is responsible for submitting a blanket Luke Form 369 a minimum of semi-annually to the 56 FW/CC for all APTs that are assigned to Luke AFB to authorize familiarization flights. APTs not assigned to Luke AFB will need to be put on an individual Luke Form 369 that will require 56 FW/CC approval. APTs not assigned to Luke AFB cannot be on leave status when attempting to receive flights.

A5.12. (Added-Luke AFB) Federal Aviation Association (FAA) personnel:

A5.12.1. (Added-Luke AFB) FAA personnel are allowed one familiarization sortie to enhance their understanding of Luke AFB flying operations.

A5.12.2. (Added-Luke AFB) FAA personnel will be flown on continuation training sorties only, and handled on a case-by-case basis.

A5.13. (Added-Luke AFB) Tactical Air Control Party (TACP) and Joint Terminal Air Controller (JTAC):

A5.13.1. (Added-Luke AFB) TACP and JTAC personnel are authorized unlimited familiarization sorties on a non-interference basis. The individuals must be in support of the

Luke AFB mission. These nominees must be submitted on a roster with their name, weight and height from their commander.

A5.13.2. **(Added-Luke AFB)** Members will coordinate with 56 OSS/OSOS at least two weeks prior to the flight. An approved Luke Form 369 is required for flight.

A5.14. (Added-Luke AFB) Aircrew Flight Equipment (AFE):

A5.14.1. **(Added-Luke AFB)** AFE personnel are authorized one familiarization sortie on a non-interference basis while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

A5.14.2. **(Added-Luke AFB)** The AFE orientation flight POC will be responsible for submitting a prioritized list of personnel to 56 OSS/OSOS semi-annually.

A5.15. (Added-Luke AFB) Weather Personnel:

A5.15.1. **(Added-Luke AFB)** Airmen assigned to 56 OSS/OSW are authorized one familiarization sortie on a non-interference basis. Weather personnel will be restricted to one sortie while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

A5.15.2. **(Added-Luke AFB)** The Weather orientation flight POC will be responsible for submitting a prioritized list of personnel to 56 OSS/OSOS semi-annually.

A5.16. (Added-Luke AFB) Airfield Operations (AOF) Personnel:

A5.16.1. **(Added-Luke AFB)** Air traffic controllers and airfield management personnel assigned to Luke AFB are authorized one familiarization sortie on a non-interference basis while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2

A5.16.2. **(Added-Luke AFB)** The OSA orientation flight POC will be responsible for submitting a prioritized list of personnel to 56 OSS/OSOS semi-annually.

A5.17. (Added-Luke AFB) Intelligence Personnel:

A5.17.1. **(Added-Luke AFB)** Airmen assigned to 56 OSS/IN are authorized two familiarization sorties on a non-interference basis. One sortie will be Air to Air and the second sortie will be Air to Ground.

A5.17.2. **(Added-Luke AFB)** The Intel orientation flight POC will be responsible for submitting a prioritized list of personnel to 56 OSS/OSOS semi-annually.

A5.18. (Added-Luke AFB) Aerospace Medicine Personnel:

A5.18.1. **(Added-Luke AFB)** Airmen assigned to the Aerospace Medicine Personnel flight are authorized one familiarization sortie on a non-interference basis while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

A5.18.2. **(Added-Luke AFB)** The Aerospace Medicine Personnel orientation flight POC will be responsible for submitting a prioritized list of personnel to 56 OSS/OSOS semi-annually.

A5.19. (Added-Luke AFB) Air Force Research Lab Personnel (AFRL) or DARPA:

A5.19.1. **(Added-Luke AFB)** Personnel assigned to AFRL or DARPA are authorized one familiarization sortie on a non-interference basis IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2. If there is a requirement to fly more frequently requests will be handled on a case

by case basis with the appropriate detailed justification being submitted by the requestor's commander.

A5.19.2. **(Added-Luke AFB)** An approved Luke Form 369 is required for flight.

A5.20. (Added-Luke AFB) Aviation Resource Management Personnel:

A5.20.1. **(Added-Luke AFB)** Aviation Resource Management personnel are authorized one familiarization sortie on a non-interference basis while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

A5.20.2. **(Added-Luke AFB)** The Host Aviation Resource Management orientation flight POC will be responsible for submitting a prioritized list of personnel to 56 OSS/OSOS semi-annually.

A5.21. (Added-Luke AFB) Non-Flying Group/Deputy Group Commanders and Squadron Commanders/Director of Operations:

A5.21.1. **(Added-Luke AFB)** Non-Flying Group/Deputy Commanders, and Non-Flying Squadron Commanders and Directors of Operations are authorized one familiarization flight and will be submitted on a blanket Luke Form 369.

A5.21.2. **(Added-Luke AFB)** 56 OSS/OSOS will make every attempt to fly the non-flying Group/Squadron Commanders and Directors of Operations within the first six months of their assignment. An approved Luke Form 369 is required for flight. Approved familiarization sorties will be flown on a non-interference basis. Non-Flying Group Commander/Deputy Group Commanders and Non-flying Squadron Commanders/Director of Operations personnel will be restricted to one sortie while assigned to Luke AFB.

A5.22. (Added-Luke AFB) Chaplains:

A5.22.1. **(Added-Luke AFB)** When requested, 56 OSS/OSOS will submit chaplains assigned to the 56 FW for familiarization flights on an AETC Form 369. Chaplains will be restricted to one sortie while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2

A5.22.2. **(Added-Luke AFB)** An approved Luke Form 369 is required for flight. Those approved will be authorized one familiarization sortie on a non-interference basis.

A5.23. (Added-Luke AFB) Medical Civilians:

A5.23. 1 (Added-Luke AFB) Medical civilians assigned to the 56 FW Aeromedical Clinic (Flight Medicine) are authorized familiarization flights on case-by-case basis. An official memorandum from the MDG/CC is required to submit a Luke Form 369. Medical civilians will be restricted to one sortie while assigned to Luke AFB IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

A5.23.2. **(Added-Luke AFB)** Those approved will be authorized one familiarization flight on a non-interference basis.

A5.24. (Added-Luke AFB) B-Course Students:

A5.24.1. **(Added-Luke AFB)** B-Course students assigned to Luke AFB are authorized multiple familiarization flights prior to their class start date. Respective US fighter squadron commanders must submit an official memorandum to 56 OSS/OSOS to allow students to fly unlimited familiarization flights (non-interference basis) prior to class start date.

A5.24.2. **(Added-Luke AFB)** 56 OSS/OSOS is responsible for submitting a blanket Luke Form 369 a minimum of semi-annually to the 56 FW/CC for all B-Course students that are assigned to Luke AFB to authorize familiarization flights. Once the B-Course Class Start Date happens the individual will no longer be required to be on a Luke Form 369.

A5.24.3. **(Added-Luke AFB)** Refer to AFI 11-401. B-Course students are not allowed to log time (AFTO Form 781) in an F-16 prior to the class start date.

A5.25. (Added-Luke AFB) Incentive Flights:

A5.25.1. **(Added-Luke AFB)** While assigned to Luke AFB, those individuals nominated for incentive flights will be restricted to one sortie IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.

Attachment 6 (Added-Luke AFB)**INCENTIVE FLIGHT ALLOCATIONS**

A6.1. (Added-Luke AFB) The purpose of this attachment is to identify the incentive flight allocations for each 56 FW approved unit.

Table A6.1. (Added-Luke AFB) Incentive Flight Allocation.

<u>CATEGORY</u>	<u>% Wing Manning</u>	<u>Allocation</u>
56 FW/CC	5%	7
56 OG/CC	31%	7
56 MXG/CC	34%	19
56 MSG/CC	15%	7
56 MDG/CC	10%	13
944 FW/CC	5%	8
56 FW Award Winners		35
WING TOTALS	100%	96

Attachment 7 (Added-Luke AFB)

**INSTRUCTIONS IN WRITING ELECTRONIC STAFF SUMMARY SHEET (ESSS)
AND LUKE FORM 369**

A7.1. (Added-Luke AFB) Below are instructions on how to correctly write the local 56 FW eSSS and Luke Form 369. Details are broken up in four sections.

A7.2. (Added-Luke AFB) Example eSSS (refer to Table A7.1.).

Table A7.1. (Added-Luke AFB) Coordination.

NOTE: By signing this eSSS, you are automatically coordinating/approving the AETC Form 327.

Please fill in coordination, forward to the next person, & cc: 56oss.currentops@luke.af.mil

56-FW Coordination	Action	Name, Rank, Dates	Comments
56-OSS/DO's	Coords		
56-OSS/CC's	Coords		
56-OG/CC's	Coords		
56-OG/CD's	Coords		
56-OG/CC's	Coords		
56-FW/CC's	Coords		
56-FW/DS's	Coords		
56-FW/CS's	Coords		
56-FW/CC's	Approvs		
56-OSS/OSOS's	Process		

A0: SSgt Brandon Piper, 56 OSS/OSOS, 6-7194

Suspense date: 16 May 08

1. Form 327: A1C Anderson Incentive Flight (08-0174). See attachment for remarks.

a. Summary:



Form 327 08-0174
A1C Anderson Incent

Request an incentive flight for A1C Anderson. A1C Anderson has done exceptional work outside her career field assisting the 61FS Aviation Resource Management office. Lt Col Sears would like to give A1C Anderson an incentive flight for her continuous support and dedication to the 61FS mission while performing outside of her career field. A1C Anderson will be PCSing in Jun 08. This request is IAW AFI 11-401, Table 1.1, Line 19 and para. 1.9.4.7.1.3; AETC Sup 1, para. A7.6; and LAFB Sup 1, para. 1.9.4.7.6. Member requires an OG/CC weight waiver.

2. Form 327: Lockheed NTC Instructor Fam Flights (08-0175). See attachment for remarks.



Form 327 08-0175
Lockheed NTC Instru

a. Summary:

Request familiarization flight for the Lockheed Martin NTC instructors. Luke's Network Training Center (NTC) advanced tactical simulator requires constant avionics upgrades to ensure concurrent and realistic training for Luke pilots. These individuals provide guidance to the NTC's engineers as they develop avionics upgrades and require the ability to evaluate the NTC's performance in relation to the real aircraft. These employees are previously qualified F-16 instructors. This request is IAW AFI 11-401, Table 1.1, Line 17; Note 9; AETC Sup 1, para. A7.5; and LAFB Sup 1, para. 1.9.4.7.7. Individuals do not possess current altitude chamber cards. All flights will be restricted to under 18K. Names are listed below:

... Mr. Travis Byrom

... Mr. Daniel Wiggins

Note: Signing eSSS approves all aforementioned 327s and gives 56-OSS/OSOS approval for signing 327s electronically for all 56-FW coordination. If you want to see specific names on the forms please follow the attached link.

5. Recommendation: 56-FW/CC approve the eSSS, which automatically approves the AETC Form 327s at [\luke\dfs\Common\EC-Coord\327](#).

a. (Open file: Form 327 08-0174 A1C Anderson Incentive Flight)

b. (Open file: Form 327 08-0175 Lockheed NTC Instructors Fam Flights)

WAT

BRANDON D. PIPER, SSgt, USAF

56-OSS Current Operations

Luke Air Force Base, Arizona

A7.2.1. (Added-Luke AFB) The eSSS will be initiated electronically by 56 OSS/OSOS and sent via e-mail for coordination throughout the wing.

A7.2.2. (Added-Luke AFB) The eSSS will serve as the approval mechanism for all Luke Form 369s included in the eSSS.

A7.2.3. **(Added-Luke AFB)** The eSSS will provide a snapshot of the information included in the Luke Form 369s, as well as a link to the actual forms.

A7.2.4. **(Added-Luke AFB)** Once the eSSS has been routed and approved, 56 OSS/OSOS will file the eSSS and Luke Form 369 electronically.

A7.2.5. **(Added-Luke AFB)** Luke Form 369 first section (refer to Table A7.2.).

Table A7.2. (Added-Luke AFB) Orientation Flight Request.

A7.3.1. **(Added-Luke AFB)** Nominee name and grade/rating/job position/duty title will be put on front side unless it is more than one individual.

A7.3.2. **(Added-Luke AFB)** State the recommending commander.

A7.3.3. **(Added-Luke AFB)** State desired fly dates. If undetermined, then TBD will be typed in its place.

A7.3.4. **(Added-Luke AFB)** Requested units and aircraft will be written, if known. If unclear which unit will be utilized, 56 FW/F-16 should be typed.

A7.3.5. **(Added-Luke AFB)** The individual to contact for the flight will be placed in the project officer box.

A7.3.6. **(Added-Luke AFB)** Refer to AFI 11-401_AETCSUP_1, and 11-401_LUKEAFBSUP to determine official type of flight.

A7.4. (Added-Luke AFB) Front of page, second section (refer to Table A7.3.).

Table A7.3. (Added-Luke AFB) Remarks section.

REMARKS (Refer to DoD 4515.13R and AFI 11-401 and AETC Sup1) List all previous flights including dates and type aircraft

A7.4.2. **(Added-Luke AFB)** Refer to Attachment 8 for information on recommended justification statements. At a minimum, this must be listed for the Luke Form 369 to be approved. If a respective case is not listed, refer to AFI 11-401_AETCSUP_1, and 11-401LUKEAFBSUP to determine justification. Individuals will be listed in the Remarks section of the Luke Form 369 with the following information provided: Name/Rank, Weight, Chamber Card (Y or N), Security Clearance (Y or N).

A7.4.3. **(Added-Luke AFB)** Mark appropriate approval authority level.

A7.4.3.1. **(Added-Luke AFB).** If approval level is higher than 56FW/CC approval, then HHQ coordination box will be checked “yes.” Refer to AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.1

Table A7.4. (Added-LukeAFB) Approval Authority Level section.

APPROVAL AUTHORITY LEVEL (Mark all required boxes)			
<input type="checkbox"/> OG/CC (Camera Only)	<input checked="" type="checkbox"/> WING/CC	<input type="checkbox"/> 19AF/CC	<input type="checkbox"/> AETC/A3 <input type="checkbox"/> AETC/CC <input type="checkbox"/> SAF/LL <input type="checkbox"/> SAF/PA <input type="checkbox"/> HQ USAF/A30 <input type="checkbox"/> HQ USAF/CV
ADDITIONAL REQUESTS/INFORMATION (Explain applicable "Yes" responses above)		WAIVER/APPROVAL AUTHORITY	
ARE CAMERAS AND/OR VIDEO RECORDING EQUIPMENT REQUESTED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	OG/CC - APPROVED <input type="checkbox"/> YES <input type="checkbox"/> NO	
WILL NOMINEE(S) OCCUPY THE PLOT-N-COMMAND POSITION IN THE AIRCRAFT?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	MILITARY/CIVILIAN-AUTHORIZED WITH WAIVER - 19 AF/CC	
WILL TOUCH AND GO'S BE PERFORMED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	MILITARY/CIVILIAN-AUTHORIZED WITH WAIVER - 19 AF/CC	
WILL NOMINEE(S) CONTROL THE AIRCRAFT DURING A CRITICAL PHASE OF FLIGHT?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	MILITARY AUTHORIZED WITH WAIVER 19 AF/CC CIVILIANS NOT AUTHORIZED (WAIVER SECDEF)	
IS THE NOMINEE A FOREIGN CITIZEN?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	MILITARY & DOD CIV 07 & UP - AETC/CC - 06 & BELOW 19AF/CC NON-DOD CIVILIANS - HQ USAF/CV	
ARE MULTIPLE FLIGHTS REQUESTED?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	INITIAL FLIGHT APPROVAL AUTHORITY	
HAS THE MEMBER RECEIVED A FLIGHT AT THIS UNIT/WING/GROUP BEFORE?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	INITIAL FLIGHT APPROVAL AUTHORITY	
IS THE NOMINEE(S) LESS THAN 18 YEARS OF AGE?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	WRITTEN PARENTAL/GUARDIAN PERMISSION REQUIRED	
DOES THE NOMINEE(S) HOLD A CURRENT MILITARY AERONAUTICAL RATINGS?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
WILL THE FLIGHT(S) BE CONDUCTED OFF HOME STATION? (19AF INFO)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		
IS THE FLIGHT A LOCAL FLIGHT? (Takes off and lands at same location - if not use point-to-point requires SECAF approval)	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO		

A7.4.4. **(Added-Luke AFB)** All additional requests/information that are marked as “Yes” need to have justification provided on the special instruction/remarks section located at the top of back page of form.

A7.4.5. **(Added-Luke AFB)** When the flight is a local flight, and marked “Yes,” no justification is required.

A7.5. (Added-Luke AFB) Front of page, third section (refer to Table A7.5.).

Table A7.5. (Added-Luke AFB) Orientation Flight Request page 2.

MEDICAL/WEIGHT INFORMATION	
THE QUESTIONS BELOW MUST BE COMPLETED PRIOR TO REQUEST APPROVAL. NOMINEES MUST HAVE A FLIGHT SURGEON REVIEW PRIOR TO FLIGHT.	
DOES THE NOMINEE(S) HAVE ANY MEDICAL CONCERNS PERTINENT TO THE FLIGHT?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (YES Answers require waiver from approval authority)
FLIGHT SURGEON REVIEW ACCOMPLISHED IAW AFI 48-123?	<input type="checkbox"/> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> PENDING <input type="checkbox"/> AIRCREW - AF IMT 1042 CLEARED
IS THE NOMINEE WITHIN PRESCRIBED WEIGHT LIMITS (140-211 lbs) FOR EJECTION SEAT AIRCRAFT?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO WEIGHT <input type="text"/> LBS
(OVER/UNDER LIMIT WEIGHT WILL REQUIRE WAIVER FROM MAJCOMA3)	
WARNING: COMPLIANCE WITH THESE INSTRUCTIONS IS MANDATORY FOR NOMINEES WHO ARE OVER OR UNDER THE EJECTION SEAT WEIGHT LIMITS.	
19 AF WILL ENSURE FOREIGN DISCLOSURE REQUIREMENTS OF AFI 16-201 HAVE BEEN MET TO FLIGHT. FLIGHTS WILL NOT BE FLOWN UNTIL ACCOMPLISHED, WHICH MAY TAKE UP TO 30 DAYS.	
LUKE FORM 369, 20110228	

A7.5.1. **(Added-Luke AFB)** Refer to AFI 48-123 and AFI 11-401 to ensure requested flyers are within weight limits. If they are not within limits, but are within waiverable limits, they must state this on the eSSS and Luke Form 369.

A7.5.2. **(Added-Luke AFB)** Once the eSSS is approved by 56 FW/CC, the Luke Form 369 will be sent from the 56 FW/CCEA directly to 56 OSS/OSOS via e-mail. If required, 56 OSS/OSOS will staff the eSSS to HHQ IAW AFI 11-401_AETCSUP_1 paragraph 1.9.4.7.1.6.2.1.

A7.5.3. **(Added-Luke AFB)** If a Luke Form 369 is used for multiple cadets from different locations, place column for Recommending Commander name to the right of Security Clearance (listed in Table A7.2).

Attachment 8 (Added-Luke AFB)**FLIGHT PROGRAM**

A8.1. (Added-Luke AFB) In the justification portion of an Luke Form 369, it must state, at a minimum, what is listed below for each scenario. If the individuals requesting flights do not meet any of the below criteria, then refer AFI 11-401.

A8.1.1. (Added-Luke AFB) Dedicated Crew Chief Program: IAW AFI 11-401_AETCSUP_1 Table 1.1. Line 13 and paragraph 1.9.4.7.1.2., and LUKEAFBSUP paragraph A5.1 A8.1.1. Dedicated Crew Chiefs are authorized Familiarization (non-interference only) Flights.

A8.1.2. (Added-Luke AFB) Operations-Maintenance Group Exchange Program: IAW AFI 11-401_AETCSUP_1 Table 1.1. Line 13 and paragraph 1.9.4.7.1.2., and LUKEAFBSUP paragraph A5.2 maintenance group personnel are authorized Familiarization (non-interference only) Flights.

A8.1.3. (Added-Luke AFB) Honorary Commanders: IAW AFI 35-103, Table 1, Public Affairs Flight. Honorary Commanders are authorized orientation flights.

A8.1.4. (Added-Luke AFB) Visiting rated pilots and WSO: IAW AFI 11-401_AETCSUP_1 Table 1.1. Line 13, and LUKEAFBSUP paragraph A5.5. visiting rated pilots or WSO are authorized familiarization flights.

A8.1.5. (Added-Luke AFB) Intel Formal Training Unit (IFTU) students: IAW AFI 11-401_AETCSUP_1 Table 1.1. Line 13, and LUKEAFBSUP paragraph A5.6. IFTU students are authorized familiarization flights.

A8.1.6. (Added-Luke AFB) Top Knife Syllabus students: do not require AETC Form 369.

A8.1.7. (Added-Luke AFB) Non-56 FW Aerospace Physiologists and Human Performance Training Teams: IAW AFI 11-401 paragraph 2.10.3., AETCSUP_1 paragraph A7.9., and LUKEAFBSUP paragraph A5.8. non-56 FW Aerospace Physiologists and Human Performance Training Teams are authorized familiarization flights.

A8.1.8. (Added-Luke AFB) USAFA and AFROTC Cadets: IAW AFI 11-401_AETCSUP_1 Table 1.1. Line 14 Note 18, and LUKEAFBSUP paragraph A5.9. USAFA and AFROTC cadets are authorized familiarization flights.

A8.1.9. (Added-Luke AFB) 607th Air Control Squadrons Controllers: IAW 11-401 Table 1.1. Line 13, AETCSUP_1 Line 13, and LUKEAFBSUP paragraph A5.10. controllers from the 607 ACS are authorized familiarization flights on a non-interference basis.

A8.1.10. (Added-Luke AFB) Officers awaiting pilot training: IAW 11-401_AETCSUP_1 Table 1.1. Line 13 Note 15, and LUKEAFBSUP paragraph A5.11. officers awaiting pilot training are authorized familiarization flights.

A8.1.11. (Added-Luke AFB) Federal Aviation Association (FAA) personnel: IAW 11-401 Table 1.1. Line 16, and LUKEAFBSUP paragraph A5.12. FAA personnel are authorized familiarization flights.

A8.1.12. (Added-Luke AFB) Tactical Air Control Party (TACP) and Joint Terminal Attack Controllers (JTAC): IAW 11-401 Table 1.1 Line 13, AETCSUP_1 paragraph

1.9.4.7.1.2, and LUKEAFBSUP paragraph A5.13. TACP and JTAC personnel are allowed familiarization sorties on a non-interference basis.

A8.1.13. **(Added-Luke AFB) Aircrew Flight Equipment:** IAW 11-401_AETCSUP_1 Table 1.1. Line 13, and LUKEAFBSUP paragraph A5.14. Aircrew Flight Equipment personnel are authorized familiarization flights.

A8.2.14. **(Added-Luke AFB) Weather Personnel:** IAW 11-401_AETCSUP_1 Table 1.1. Line 13, and LUKEAFBSUP paragraph A5.15. weather personnel are authorized familiarization flights.

A8.1.15. **(Added-Luke AFB) Airfield Operations (AOF) Personnel:** IAW 11-401_AETCSUP_1 Table 1.1. Line 13, and LUKEAFBSUP paragraph A5.16. AOF personnel are authorized familiarization flights.

A8.1.16. **(Added-Luke AFB) Intelligence Personnel:** IAW 11-401_AETCSUP_1 Table 1.1. Line 13, and LUKEAFBSUP paragraph A5.17. Intelligence personnel are authorized familiarization flights on a non-interference basis.

A8.1.17. **(Added-Luke AFB) Aerospace Medicine Personnel (Military only):** IAW 11-401 Table 1.1. Line 13, and LUKEAFBSUP paragraph A5.18. Aerospace Medicine personnel are authorized familiarization flights.

A8.1.18. **(Added-Luke AFB) Air Force Research Lab Personnel (AFRL):** IAW 11-401_AETCSUP_1 Table 1.1. Line 13 for military and Line 17 for civilian employees of DoD Contractors, and LUKEAFBSUP paragraph A5.19. AFRL personnel are authorized familiarization flights.

A8.1.19. **(Added-Luke AFB) Aviation Resource Managers Personnel:** IAW 11-401_AETCSUP_1 Table 1.1 Line 13, and LUKEAFBSUP paragraph A5.20. Aviation Resource Managers are authorized familiarization flights.

A8.1.20. **(Added-Luke AFB) Non-Flying Group/Deputy Group Commanders and Squadron Commanders/Director of Operations:**

A8.1.20.1. **(Added-Luke AFB) Non-flying Group/Deputy Group Commanders;** IAW 11-401_AETCSUP_1 Table 1.1 Line 13, and LUKEAFBSUP paragraph A5.21. non-flying Group/Deputy Group Commanders are authorized familiarization flights.

A8.1.20.2. **(Added-Luke AFB) Non-flying Squadron Commanders/Directors of Operations;** IAW 11-401_AETCSUP_1 Table 1.1 Line 13, and LUKEAFBSUP paragraph A5.21. non-flying Squadron Commanders/Directors of Operations are authorized one familiarization flight within the first six months of their assignment to Luke.

A8.1.21. **(Added-Luke AFB) Chaplains:** IAW AFI 11-401_AETCSUP_1 Table 1.1 Line 13, and LUKEAFBSUP paragraph A5.22. Chaplains of Luke AFB are authorized familiarization flights.

A8.1.22. **(Added-Luke AFB) Medical Civilians:** IAW AFI 11-401_AETCSUP_1 Table 1.1 Line 17 Note 9, and LUKEAFBSUP paragraph A5.23. civilian employees of DoD contractors are authorized familiarization flights.

A8.1.23. **(Added-Luke AFB) B-Course Students:** IAW 11-401_AETCSUP_1 Table 1.1 Line 13 and Table A2.3, and LUKEAFBSUP paragraph A5.24. B-Course students are authorized unlimited familiarization flights before class start date but are unable to log time in F-16.

A8.1.24. **(Added-Luke AFB) Incentive Flights:** IAW 11-401_AETCSUP_1 Table 1.1 Line 19 and paragraph 1.9.4.7.1.6.3., and LUKEAFBSUP paragraph 13.23. Incentive flights reward military personnel assigned to Luke AFB for outstanding service with a back seat ride in an F-16, and motivate others to similar performance levels.